Gateway to Space

Community Service Activity Approval and Completion Form

Name:_____________________________________

Assigned on 08-23-16
Approval Due by 10-20-16
Form Completed by 12-11-16 submitted in person at Final Exam on 12-11-16 4:30 PM
Presentation Due by 12-11-16 at 2:00 PM via prof.koehler@gmail.com

Each student in ASEN 1400 is required to perform one community service activity during the course. The community service does not have to deal with the class or space but all community service activities must be approved by Chris Koehler prior to their completion. The activity must not be a service that the student is already required to do for another course or college program. Activities should be a minimum of two hours. Complete the 60 second presentation that summarizes your service project by using the template on the website. Presentations will be given at the Final Exam on December 11, 2016 at 4:30 PM. Service projects that involve more than one person from the class will have 60 seconds for each person and each person will be expected to speak for 60 seconds.

Community Service Approval (must be completed and signed before activity)

Description of planned activity:

Proposed date and location of activity: _______________ Date _______________ Location

Approved by _______________ on _______________

(Chris Koehler)

Community Service Completion

Description of how the actual activity went:

Actual date _______________ and location _______________ of activity:

Number of those affected through your activity? ____________________________

Point of Contact of the activity: ____________________________

Point of Contact signature: ____________________________

Point of Contact email and/or phone number: ____________________________

Signature of student performing the activity: ____________________________

Attach picture(s) of you doing the actual activity: ____________________________